



VILLAGE OF WINNECONNE

The Community of Opportunity

30 South First Street - P.O. Box 488 - Winneconne, Wisconsin 54986-0488 -
920-582-4381 www.winneconnewi.gov

Minutes

Village Board

Tuesday, January 20th, 2026, at 5:30 pm
Village Board Room, 30 S. 1st St., Winneconne

Call to Order

Meeting called to order at 5:30pm.

Roll Call: Olson (present), Bouras (present), Stelzner (absent), Janikowski (present), Krings (present), Miller (present), Boucher (present)

Administrator Fuller and Attorney Wade were also present.

Pledge of Allegiance said in unison.

Regular Business

Motion by Bouras, second by Olson to approve consent agenda and payment of bills:

- December 31, 2025, Treasurer's Report/Budget Comparisons
- December 2025, Check Register

Motion passes by voice vote 6-0-0

Motion by Miller, second by Bouras to approve December 16th, 2025 Village Board meeting minutes

Motion passes by voice vote 6-0-0

Communications

None.

Public Participation

None.

Administrator's Report

- **Business Update**
 - Administrator Fuller continues working with interested developers through discussions about possible developments, additionally meeting with independent organizations to help facilitate the discussions.
- **Operations Update**
 - Department KPIs are being rolled out according to Administrator Fuller; he is anticipating implementation by February, so that the KPIs can be presented for February committee meetings.
 - The KPIs/dashboard is created through PowerBI, an analytics tool that allows for measurable data to be easily viewed and provide a holistic view of the department's health.
 - **Communication**
 - Administrator Fuller and Clerk Saray shared a brief update on the process of the website update; the refresh is anticipated to be

completed by the end of February, however updates will be provided if the timeline changes.

- The Director of Public Works will share an update on personnel during the Public Works Committee update.
- Clerk Saray shared that the Village is expecting to interview an intern; the intern is a senior at the University of Wisconsin – Oshkosh and is majoring in Human Services Leadership.
- **Key Meetings & Events**
 - Administrator Fuller shared a brief update on continued meetings with GOEDC and the County; one topic area is multi-mode transportation initiatives.
- **Finance Update**
 - Treasurer Schoenberger is preparing for the annual financial audit. He noted that the Village is finishing at 96.97% of the budget utilized, approximately 3% under budget. He additionally noted that the number is still an estimate, with minor changes possible after the audit is completed, and as December invoices are recorded. Treasurer Schoenberger and Administrator Fuller shared a brief history of the historical budget forecasting, noting that the Village is consistently experiencing a lesser margin of overages and is trending in the direction of consistent budget accuracy.
- Administrator Fuller shared an update on Chief Sauriol's nomination for the WILEAG Core Accreditation Recipient of the Year. Administrator Fuller noted the extensive requirements of the award and Chief Sauriol's commitment to the betterment of the department through accreditation.
- Administrator Fuller, on behalf of the Village Board, recognized Chief Sauriol for his efforts in responding to a medical emergency at the elementary school. Per Administrator Fuller, Chief Sauriol's life saving efforts reflect the highest level of excellency in public service.

Committee Reports

Beautification – Beautification Committee did not meet.

Cemetery – Cemetery Board did not meet.

Fire District – Chief Allcox stated the Commission met last Monday and shared year end budget updates; he noted the first installment request has been submitted to the Village. 2% Dues Self Certification is open and completed by the Fire Department, with Clerk Saray to now complete the Village portion. Lifestar/SWEMS ambulance service went into effect January 6th. Chief Allcox shared a brief update of how the SWEMS service has been handling emergency calls. In partnership with Winneconne, Poygan and Omro, the Commission will be buying a LUCAS device, which is a portable, battery-operated, or pneumatic, automated CPR machine; the device will be purchased in reconditioned status with state awarded grant money. 1,000 Island boat training is continuing, and Chief Allcox noted that the team is still using the Husky boat until the 1,000 Island boat is completely trained up on. 3 new firefighters and 2 EMS are in school, getting ready to support the team.

Historic Preservation – The committee did not meet; Trustee Miller stated the committee will meet next week.

Library – The Library Board met last week; the library hired a part-time staff member who has begun training.

Parks – According to Director Mankiewicz, the primary outcome of the meeting was approval to move the Marble Park Beach House site plans forward to the Village Board for consideration tonight. He noted that representatives from Rettler Engineering and Gries Architecture are present to answer any high-level questions and provide clarification during the agenda item. Additionally, the Village has posted a job opening for a part-time lawn mower position, with applications available on the Village’s website. The next meeting is scheduled for February 10 at 5:30 p.m.

Personnel & Finance – The PFC met and reviewed an overview from internal department audits and talked through the upcoming efforts such as the yearly financial audit prep.

Plan Commission – The Planning Commission met and put forward an item on the Village Board agenda.

Public Safety – Chief Sauriol shared an update on winter ordinance enforcement, noting his directive on sidewalk shoveling; additionally, he stated that the police department is finishing the year at 99% of their budget utilized.

Public Works – Per Director Mankiewicz, on January 13th, the Village had a watermain break on Riverview Drive, west of North 3rd Ave, with the Public Works crews making the repair. The department is continuing the Christmas tree pick up every Friday for the remainder of January. The Director has posted for two open operator positions in Public Works, as a result of two operators leaving for larger municipalities that are closer to their homes. The position was posted for a week, receiving almost 120 applications. The Director and Administrator Fuller are currently going through the process of reviewing the resumes, having phone interviews and scheduling in-person interviews, with the intention of making offers soon. The next meeting of Public Works is scheduled for February 9th at 10:30 a.m.

SWEMS – Per Trustee Bouras, the Board did not meet.

Old Business

None.

New Business

Motion by Olson, Second by Krings to approve the Marble Park Beach House site plans as presented

Director Mankiewicz began by reading a statement from John Broderick in support of the Marble Park beach house plan. The Marble Park beach house plan has been reviewed by both the Parks Committee and the Planning Commission. Director Mankiewicz provided a high-level overview of the project, including demolition of the existing beach house and installation of a new fence around the facility. He noted that approval at this meeting would allow the project to move forward. Administrator Fuller expressed appreciation for the collaborative effort involved in bringing the plan to this stage between the Oshkosh Area Community Foundation, the beach house donor, and the subcontractors involved thus far in the project. Trustee Miller inquired whether the beach would be closed during construction, and Administrator Fuller noted that a final determination has not yet been made. Trustee

Krings asked when the public would be informed if closures become necessary, in which the Administrator confirmed communication will be received once plans and timelines are understood fully. John, Rettler representative, explained that approval would authorize preparation and release of bid documents, coordination with subcontractors, and development of a master project schedule. The bid will be advertised for a determined timeline, followed by review and contractor selection, with a separate subcontractor handling the playground portion of the project.

Motion passes by roll call vote: Miller (aye), Olson (aye), Bouras (aye), Janikowski (aye), Krings (aye), Boucher (aye) 6-0-0

Motion by Olson, second by Miller to approve the Certified Survey Map (CSM) for Lot 26, Wolf Run, N. 14th Ave

President Boucher noted that this project wasn't possible several years ago, however the DNR has allowed for the creation of the subdivision with the following of the correct process, which does require the CSM to be approved. The CSM has been reviewed by Village engineers and was approved by the Planning Commission.

Motion passes by roll call vote: Miller (aye), Olson (aye), Bouras (aye), Janikowski (aye), Krings (aye), Boucher (aye) 6-0-0

Motion by Olson, Second by Bouras to appoint Ben Mathe to the Zoning Board of Appeals

Mr. Ben Mathe is a Village resident and has expressed interest in filling a vacancy in the Zoning Board of Appeals.

Motion passes by voice vote 6-0-0

Motion by Olson, Second by Bouras to approve operator's licenses for the following applicants: Natalie Wolfe, Gage Taff, John Wolfgang, Jason Kvistad, and Kimberly Theissen

All applicants have had a successful background, completed the application form including providing a copy of safe serve certification and payment of licensing fees.

Motion passes by voice vote 6-0-0

Motion by Bouras, Second by Olson to approve the Municipal Court Cooperation Agreement Statement of Purpose

Clerk Saray stated that this is the same document as seen by the Village Board in the last month's meeting, with minor amendments to structure; after approval in the previous meeting, it was noted that there were minor differences between the documents signed by the rest of the court district municipalities. All documents must be identical between the municipalities within the Municipal Court Intergovernmental Agreement for State approval.

Motion passes by voice vote 5-0-1 (Janikowski abstain)

Motion by Bouras, Second by Olson to approve the Municipal Court Cooperation Agreement Ordinance

Clerk Saray stated that this is the same document as seen by the Village Board in the last month's meeting, with minor amendments to structure; after approval in the previous

meeting, it was noted that there were minor differences between the documents signed by the rest of the court district municipalities. All documents must be identical between the municipalities within the Municipal Court Intergovernmental Agreement for State approval.

Motion passes by voice vote 5-0-1 (Janikowski abstain)

Motion by Bouras, second by Olson to update Chapter 38 Court, Municipal (ORD-2025-009)

Clerk Saray stated that this is the same document as seen by the Village Board in the last month's meeting, with minor amendments to structure; after approval in the previous meeting, it was noted that there were minor differences between the documents signed by the rest of the court district municipalities. All documents must be identical between the municipalities within the Municipal Court Intergovernmental Agreement for State approval.

Motion passes by voice vote 5-0-1 (Janikowski abstain)

Confirm next meeting

Tuesday, February 17th, 2026, 5:30 pm – Village Hall Board Room

Adjourn

Motion by Janikowski, second by Miller to adjourn the meeting.

Motion passes by voice vote 6-0-0

Meeting adjourned at 6:09pm